

**ALAMANCE CITIZENS FOR EDUCATION
BOARD OF DIRECTOR MEETING MINUTES
June 16, 2010**

The regular meeting of the Alamance Citizens for Education (“ACE”) Board of Directors was held June 16, 2010 in the second floor conference room of the Wachovia Bank Building. The following members were present at the meeting: Amy Pendergraph, Cindy Watkins, Barbara Bond, Barbara Massey, Becky Loy, Chad Laws, Ed Woodall, Jeff Andrews, J. J. Evans, Terry Farmer and Terry McNeill. Board members who were represented by Ed Woodall (holding their written proxy) were: Stephanie Braxton. Also present at the meeting were Allison Gant, Executive Director, Linda Dale, Co-Chair of VOICE, and Jackie Cole, Chairperson of the Board of Education and Dr. Randy Bridges, Superintendent for the Alamance-Burlington School System and Ann Vaughan, County Commissioner.

President Ed Woodall called the meeting to order at 12:05 p.m. The following agenda items were discussed and/or acted upon:

1. Approval of Minutes from April 21, 2010 Joint Meeting.

Ed Woodall presented the Minutes of the Joint Meeting of Directors and Trustees. Mr. Woodall noted that there was a discrepancy in the Minutes; Rhonda Roberts was in attendance at that meeting as the most recent representative from Duke Power to the Board of Trustees. The Minutes should also be corrected to reflect the fact that Amy Pendergraph attended in her capacity as a member of the Board of Directors. It was moved and seconded that the Minutes should be corrected to reflect this fact. The Board voted unanimously to ask the Secretary to submit corrected Minutes for the April 21, 2010 meeting.

2. Consent Agenda.

President, Ed Woodall, directed Board members to their packets of information which contained the minutes from the most recent Program of Work, Resource Sustainability and Organizational Development Committee meetings held in May and June. The Board members were asked to review those Minutes; if Board members had questions, they should contact the respective Committee Chairmen or any of the ACE officers or Executive Director. See note attached for committee reports.

3. A report from the Alamance-Burlington School System (“ABSS”) was presented by Dr. Randy Bridges, Superintendent of ABSS.

Before beginning his report, Dr. Randy Bridges acknowledged the “elephant in the room” issue -- yes, he was among the three (3) finalist for the job of Public School Superintendent for a large urban system in Tidewater Virginia. No -- he was not dissatisfied with his position as Superintendent with the Alamance-Burlington School System. Dr. Bridges stated that he did not “seek out” the position for which he was a finalist and people should not assume that he will be

vacating his current position. He is, after all, just one of three (3) individuals being considered for the position. Dr. Bridges did state that he was flattered by the attention and consideration he has received to date as a job candidate and that he also believes this attention reflects very positively on the Alamance-Burlington School System.

Clearly, the school system in Virginia is impressed by what ABSS has been able to achieve under the leadership of Dr. Bridges. Dr. Randy Bridges stated that the Alamance-Burlington School System has an excellent leadership team, a generally supportive set of local government leaders and an excellent School Board. In his opinion, ABSS is heading in the right direction, has made some significant improvements but there is more to be accomplished. Dr. Bridges told the Directors that he would be proud to continue as the Alamance-Burlington School System Superintendent and work with the system leaders, the local government, the federal, state and local funding sources and the local citizens to continue overall school system and individual school improvements.

Dr. Bridges presented a brief report in which he acknowledged the difficult budgetary restrictions the school system is facing for the 2010-2011 school year. Since ABSS knew these budgetary problems would be continuing, program activities and expenses were fixed with these severe funding restrictions in mind. Dr. Bridges did lament the fact that the school system will be required to “return to the state” certain monies previously budgeted and that this will be a difficult task given the already threadbare budget. While Dr. Bridges did not know where this money could be found, he was confident that ABSS would find a way to comply with this required refund without undue damage to any programs.

Dr. Bridges believes that ABSS is functioning extremely well under the circumstances and that the leadership, teachers and staff are moving forward to ensure ABSS enjoys another excellent year. Dr. Bridges cited several of the new programs and initiatives developed by the ABSS, including the new Technology Center to be constructed on property with access to North Church Street close to Andrews Elementary School.

4. ACE Treasurer, Becky Loy, presented the Treasurer’s Report for the month of _____ 2010.

Becky Loy reported that ACE has essentially been able to operate through this point in its budget cycle using money raised through donations and fundraisers. The remainder of the ACE fiscal year could be challenging if we are unable to raise significant additional funding.

Becky Loy applauded the efforts of ACE office staff and the Board to hold expenses to a minimum and she emphasized the need for additional successful fundraising efforts. Becky Loy reminded the Board that neither expenses nor income tend to be uniform in their application and that we do have additional funds on deposit that we can call upon to bridge any cash flow shortfalls. Nevertheless, ACE obviously cannot sustain itself long-term under a series of deficit budgets; we will need to create continuous funding sources. To date, the source of funds for ACE has been fundraising efforts with individuals, corporate sponsorships, funds through the

United Way and fundraising activities such as Stage Struck, the Purse Sale, Arts D'Vine, etc.

Becky Loy discussed the income and expense statement for the previous month and the year-to-date and answered questions posed by Board members concerning income, expenses and fundraising issues.

5. Allison Gant presented the Executive Director's Report.

Gave brief overview of the Classroom Closet and its first year. Over 472 visit with product of over 141, 000+ given away. Will do organization work days in later June. Stage Stuck as success- should make around 7K once grants are paid. Staff head to Orlando end of month for a conference with "Kids In Need".

There being no further business before the ACE Board of Directors, the meeting was adjourned at 1:10 p.m. by President, Ed Woodall. The next meeting of the ACE Board of Directors will be held at 12:00 Noon on August 18, 2010 at the ACE offices.

Respectfully Submitted,

Jeffrey A. Andrews
Secretary

POW Meeting- June 3, 2010

In Attendance: Stephanie Braxton, Amy Pendergraph, Suzan Bell and Terri Stevens

Classroom Closet:

- We gave away over \$141,000 of product this past year.
- We had 440 teacher visits this year.
- The Elon School sent 11 students to volunteer for service hours on June 1st and 2nd. They gave us 132 hard working hours in 2 days. The closet was totally revamped and looks great. We are now ready to restock and shelve new items.
- The Corporate Closet Cleanout ended on May 31st. Donations were down, however a big thanks to all our generous donors!
- We have 3 schools that have paid for their classroom teachers for the Classroom Closet next year. We have 27 individual paid applications on file so far. Depending on signups, we have discussed capping enrollment at 500-600 teachers.
- Barbra Bond, Stephanie Braxton and Terri Stevens delivered CC surveys to all ABSS schools. We have gotten very positive feedback.
- Our supply drives for this month are the YMCA, BADA and Verizon.
- Verizon will host a supply drive for the Classroom Closet on June 12, from 9:00am-9:00pm. Ellen Woods, from Verizon, has become a strong supporter of ACE and the Classroom Closet. There will be lots of fun activities on Saturday. Chik-Fil-A, The Burlington Fire Department, Law Enforcement from Burlington and Graham and many more will be in attendance. We would appreciate attendance from Board and Trustee Members.
- Workdays for the Classroom Closet will be June 15th, June 16th and June 22. I will be there all 3 days from 9:00- 12:00. If you would like to help. Please contact Suzan Bell @ 438-2027.

Other Items:

- I attended the AYLA Advisory Board meeting on May 5th.
- I worked the Purse Sale on May 8th and the After Purse Sale on May 13th.
- I judged senior projects at Southern High School on May 18th.
- I will attend and participate in the Alamance Youth Leadership Academy Awards Day on June 10 at Southern Middle School.
- Kids in Need Conference will be June 23-25 in Orlando. Our team will all be going.

Tutoring and Mentoring: Suzan Bell

WOW...a lot has happened since we last met on April 1, 2010!

I trained and placed three new volunteers to tutor/lunch buddy students. I attended GAP, Community Council and ED Council Meetings. I attended a networking lunch at McKinnon Hall, Elon on April 13th. There I had the opportunity to speak with community business leaders about our programs at ACE. I did have a wonderful conversation with Kent Byrd, Executive Director of Secondary Education, ABSS about meeting with the principals and having a chance to share with them in detail the easiest way to refer students for volunteers. He will be inviting me to a principal's meeting soon! I attended and helped at The Minority Achievement Festival on Saturday, April 17th and at Stage Struck on Saturday, April 24th (I was unable to attend ACE's Yard Sale on April 17th due to my commitment to the Minority Festival). I met with Michel Martello on April 27th to discuss ways we can partner with Alamance Community College and get the students there involved! I spoke to a group at Alamance Community College on April 28th and explained how they can participate and ways they can help! I hope this meeting will result in a wonderful partnership for ACE and ABSS! I met with Betty Dillashaw, High School Lead Teacher, ABSS on April 29th. We discussed the Tutoring & Mentoring Program and ways we can improve communication between ACE and ABSS. I attended and helped with The Purse Sale on Saturday May 8th and Thursday May 13th. I proctored for the EOG's at Grove Park on May 18th. I continue to work at the Classroom Closet.

On May 27th we had a Volunteer Appreciation Breakfast at The Graham Arts Center. The Graham Arts Center donated the space, CVS Stores donated treat bags to every volunteer, kid gifts and a basket full of beauty products for our drawing, Robin Lynn Designs donated a beautiful Sterling Silver and Swarovski Bracelet for the drawing, Norville Breast Center donated two tote bags full of goodies and wine glasses for the drawing and All My Favorite Things donated 4 tote bags and a freshwater pearl necklace for the drawing. Chick Fil A gave us a good discount on the breakfast too! We had over 50 folks attend and everyone seemed pleased and happy with the event!

I am working on updating our training material for the 2010-2011 school year. I am still in need of volunteers for the Tutoring & Mentoring Program but also the Classroom Closet. I have sent information about our workdays/teacher shopping days to all school liaisons asking them to share with coaches and team leaders trying to recruit groups to help us this summer! I have sent information to churches, email lists etc... I will be sending info soon to all school's PTA/PTO contacts and to teachers who participated in shopping at the Closet for the 2009/2010 school year hoping to generate more volunteers for the summer. If you know of any groups (I will send this info to Comm. Council & Ed Council soon) that I could send this info to or meet with, please let me know!!!!!!!!!!!!!!

I am working on my data for the 2009-2010 school year. I hope to have more detailed data in the next few months but this is what I have so far:

Classroom Closet 2009-2010

*This information is taken from our volunteer book at the Closet. Only volunteers who filled out a volunteer sheet in the book were counted.

Unfortunately, hours and volunteers were not included if they did not fill out a form!

Total Volunteer Hours~ 1,369.50

Total Number of Volunteers~ 151

Total Number of Committed Volunteers (20 hours or more)~ 10

Total Number of Background Checks~ 18

Tutoring & Mentoring 2009-2010 (data still in process)

Total Number of Volunteers~ 146

Total Number of Volunteers trained by me~ 112

Total Number of Volunteers placed at this time~ 135

Total Number of Students who received services from volunteers~ 490

*145 individual students, *179 mentored students, *16 students in small groups, *150 students whole class

Total Number of Requests we did not place~ 70

*23 individual requests, *16 lunch buddies from one school, *Teachers who requested multiple volunteers for the same class....

*4 requests, *4 requests, *6 requests, *6 requests, *7 requests, *4 requests

Total Number of Schools who participated and volunteers were placed~ 25

Total Number of Schools who participated but did not request volunteers~ 8

Total Number of Schools who did not participate (no communication or liaison)~ 2

Total Number of Background Checks~ 112

***Hello Everyone!

The Classroom Closet will be open for **WORKDAYS** (restocking, organizing, sorting) on Tuesday **June 15th**, Wednesday **June 16th** and Tuesday **June 22nd** from 9:00 a.m.-12:00 p.m.

The Classroom Closet will be open for **teacher shopping** beginning Tuesday, July 13th.

We will be open on Tuesday & Wednesday **mornings** from 9:00 a.m.-11:30 a.m.

We will be open on Tuesday **afternoons** from 3:00 p.m.-5:30 p.m.

*NO SATURDAY SHOPPING THIS SUMMER!

We will begin our **regular schedule** (Tues & Weds 3:00-6:00 p.m.) on **August 24th**.

We REALLY need your help!

If you can volunteer and help us out any of those times or days....**PLEASE LET ME KNOW** by phone or email! If you know of a dance team, cheerleading team, sport team, church group, civic group etc... that might be interested in volunteering...send them my way! Without YOU we could not be open and helping support our teachers! We would love to have school PTA/PTO and teacher volunteers! Please take ownership and get involved!!!!!!!!!!!!!!

We really appreciate EVERYTHING you do for us! Your time, effort and dedication is much appreciated!

We will not have POW in July. I look forward to meeting in August again. I wish all of you a safe and fun summer. Thank you for your continued support of ACE. Terri

Terri Stevens

Director of Programs

Alamance Citizens for Education

Resource/Sustainability Did Not Meet in June 2010

Organizational Development Notes June 9, 2010

Present: Terry McNeill, Barbra Bond and Ed Woodall, Allison Gant

Staff- Terri's Review today at 1:00 pm

Other Business:

Strategic Plan Update- Pam Barnhardt says she does not feel she is the right one to lead. She has recommendations on things to address before we move forward. She and Allison will meet to discuss. Terry McNeill will ask at the college to see if someone there will work with us. Allison will ask the UW as well.

Review financial status

1. Purse Sale Net about 6,800
2. Stage Struck Grossed about 9K-grants will be paid from that- we should net just under 7 K
3. UW allocations for 2010/11 \$4,820- Asked for 15K- last year 10K –this year 2,700 is designated other is from CC Fund. Allison will speak with Cindy in more detail.
4. Income to be collected:
 - ARMC 10k (hopefully will be another 10K before end of year.
 - Glen Raven – 5K in Sept.
5. Sent out letters to current donors and are sending out today letters to 2009 givers that have not given and small businesses.
6. Terri has collected some donations from businesses and to date we have 4 schools that have purchased memberships for staff –we expect at least 3 to 4 more.
7. Verizon- Becoming excellent partner- \$750 from corp. coming- supply drive this Sat. 6/12.

Moving forward we must focus on funding. This will be topic at next BOD meetings in June.

Org Dev discussed teachers giving-Allison shared that only a small few 10 or so had ever given- some may feel their Classroom Closet membership supports- approx. 250 from 09/10. Need to tap into them. Barbra pointed out they many do not have extra money to donate. More ways to engage and ask should be identified.

It was pointed out that the BOD and BOT need to help with fund development.

No July meeting

NEXT MEETING August 11, 2010 ACE Office, Noon