

Alamance Citizens for Education (ACE)  
Board of Directors' Meeting  
May Memorial Library  
342 S. Spring St.  
Burlington, NC 27215

Thursday, July 21, 2005

Attendees:

Chris Davis	Ernestine Lewis	Ed Woodall
Tony Foriest	Barbara Massey	Becky Loy
Jeff Ellington	Stephanie Huffstetler	Terry Farmer
Jeff Andrews	Joe Barbour	Barbara Sellars
Jim Butler	Mary Erwin	

By Proxy:

Tom Lambeth	Terry McNeil	Chad Laws
Angela Thompson-Clark	Jerry Dillashaw	Tina Manning
Nancy Whitfield	Allison Gant	

A regular meeting of the Alamance Citizens for Education (ACE) Board of Directors was called to order at 12:10 PM by President Chris Davis. Tony Foriest provided an invocation. A motion to accept the minutes of the last meeting was made by Joe Barbour and seconded by Jim Butler. The minutes were approved.

A treasury report was given by Becky Loy. As of July 21, 2005, a total of \$ 32,858.80 was on deposit for the organization. The written report included two recently received \$5,000.00 donations. With no corrections the report was accepted.

Davis spoke of an inability to communicate through any means with board member Hector Baez. Davis also noted that Baez has not attended any meetings or been seen by any other members. A motion by Jeff Andrews requested removal of Baez from the board of directors. The motion was seconded by Jeff Ellington. The motion passed.

Under **Old Business**, reports were given by the three standing committees:

**Program of Work** – Barbara Massey

The committee met on Tuesday, July 12 at the United Way Building. The committee focused on how to increase parental involvement in area schools. It was brought up that a model program was successfully used in Guilford County to aid their local PTA groups in parental involvement. There was discussion on ways to incorporate the success of the SPICE Grant in our community as well. Most agreed on involving the school principals in whatever recommendations are being considered. The committee committed to doing a presentation at a school retreat being held on August 8 & 9. Principals will be queried for their input on how best to involve parents at their individual schools. Questions were formulated and will be provided in advance to the school

principals. Their input will be recorded and acted upon. The next committee meeting will be August 9, 2005 at 12:30 PM at the United Way Complex.

**Resource Sustainability** – Jeff Ellington, chair

The committee met at Brookwood Village on Wednesday, June 29. Focus was placed on preparation of a kick off event that could involve the entire community. Correspondence with several prominent community leaders and officials of the Burlington Indians stadium did not yield specific events. Help with securing renowned speakers and adequate facilities will be necessary from the entire board according to Jeff. Jeff motioned that the kick off event be postponed until the April through mid-May time frame. The motion was seconded by Terry Farmer. The motion passed.

The committee was again challenged to address fund raising with the first focus on Directors and Trustees. A challenge of at least \$50,000 from these sources was recommended. Terry stressed concern that officers' contributions be gladly accepted no matter the amount. To quote Rev. Farmer, "Equal sacrifice but not necessarily equal giving."

The next committee meeting is scheduled for 7:30 AM on Tuesday, August 16, 2005 at the Village of Brookwood dining room.

**Organizational Development** – Terry McNeill & Terry Farmer, co-chairs

Terry Farmer reported on the committee meeting that took place Tuesday, July 19 at the accounting office of Cobb & Brown in Graham. There was discussion on whether the executive director's position could be on an interim consultant basis or on a salaried part-time/ full time basis. Most thought the salaried position was most beneficial. Terry presented a newsprint ad describing responsibilities for a non-profit executive director for consideration. After some discussion, he presented the ad as a motion. On condition that the ad includes a specific time frame within which to receive resumes', the ad was approved by the board.

Terry also presented to the board a recommended executive director's job description in the form of a motion from the committee for consideration. After discussion, the motion passed. The need for the position if ACE is to be successful was clear. After discussion it was felt that the amount on deposit should be \$50,000 to be sure the corporation is financially sound when hiring the executive director, even on a part-time (approximately 24 hours per week) basis. Chris Davis felt comfortable guaranteeing that, given the \$32,000 already on hand, the above \$50,000 would be on deposit by the end of October. By a unanimous vote the committee was authorized to move ahead in the director's search process. (Please note: the \$50,000 referred to in this paragraph can include the aforementioned \$50,000 challenge to the Directors and Trustees but the fact that both figures are \$50,000 is by coincidence.)

It was also reported that increased communications with the trustees was imperative. Jeff Andrews moved that a joint meeting in September be scheduled with both the directors and the trustee board. The motion was seconded by Terry Farmer and passed by the board.

On behalf of the committee Terry moved that the following mission statement be adopted by the board: “To promote and coordinate community involvement for the support, enrichment and success of public education in Alamance County.” The motion passed.

Chairman Davis turned everyone’s attention to the proposed by-laws that had been previously distributed. With eight proxies in hand, insuring a two thirds quorum, Davis moved for the acceptance of the by-laws. Discussion focused on future potential bylaw changes including a “no cumulative voting” clause and defining quorum when it is initially used. Jeff Andrews volunteered to look at the bylaws and suggest possible wording regarding the above and to insure that proxies are allowed in the not-for-profit corporate setting. However, the motion for by-law acceptance passed without any changes.

The next meeting of the Organizational Development Committee will be on Tuesday, August 2 at 12:30 PM on the ACC campus, room 341.

### **Additional Old Business**

Chairman Davis reported on progress of the web site for ACE. Madison River Communications has agreed to donate the resources to get the site operational. Details are pending.

### **New Business**

Becky Loy acknowledged that since a budget is not in place the board should consider the allocation of administrative expenses to cover letterhead, postage and other incidentals. Becky and Chris Davis will work together to decide on a suitable letterhead. A motion was made by Joe Barber that \$400.00 be allocated for these expenses. A second was by Jeff Andrews. The motion passed.

Davis spoke of the recent newspaper account of the Annual Yearly Progress of the county public schools.

There has been an e-mail change for trustee Helen Legette: [HLegette@netpath.net](mailto:HLegette@netpath.net)

With a motion by Terry Farmer and a second by Becky Loy, the meeting was adjourned at 1:37 PM.

Respectfully submitted,

Tony Foriest  
Secretary

**Meeting Reminders**

Board of Directors: Thursday, August 18, at noon at St. Marks Church Atrium.

Program of Work Committee: Tuesday, August 9, at 12:30 at the United Way Building.

Resource Sustainability Committee: 7:30 AM on August 16, 2005 at the Village of Brookwood.

Organizational Development Committee: Tuesday, August 2 at 12:30 PM at ACC, Room 341.